

CHILD REFERRAL PROCEDURES (SHRINE HOSPITALS)

March 2025

ELIGIBILITY FOR TREATMENT

Any child up to the age of eighteen who needs treatment for orthopedic issues, spinal cord conditions, cleft palate, or burns is eligible for admission to the Shrine Hospitals. A child who is admitted before turning eighteen may continue to receive care until they reach twenty-one.

TYPES OF CONDITIONS TREATED

In general, treatment must fall within the scope of Orthopedic Surgery or Burn related injuries. Cases presently being treated at the Shriners Canadian Hospital in Montreal:

- o Spina Bifida
- o Hand Deformities
- o Cerebral Palsy
- o Scoliosis
- o Leg Length Discrepancies
- o Club Foot
- o Marble Bone Disease
- o Plastics
- o Brittle Bone Disease
- o Amputations
- o Dislocated Hips
- o Skeletal Growth Abnormalities
- o Neuromuscular Disorders

Shriners Boston Burns Hospital is equipped to treat patients with:

- o Acute Fresh Burns
- o Scarring and Deformity of the face
- o Congenital Hairy Nevus
- o Plastic Surgery because of healed burns and scarring which interferes with proper mobility of limbs.
- o Cleft Lip and Palate (unable to do the orthodontics)
- o Microtia and other ear deformities
- o Some Cranio-facial deformities.

CHILD REFERRAL PROCEDURES

With the increase of available information on the internet, families are now able to access the Patient In Take Forms from the Shriners Hospitals Websites, as such they can apply directly to the Shriners Hospitals. The Recorder's Office is only advised once the patient has an appointment.

If the application for appointment is approved, the Hospital will notify the parents via phone or written communication regarding the date and time of the appointment. Typically, this information is provided three to four weeks in advance of the clinic date to facilitate adequate trip planning. Once the parents receive the appointment details, they should reach out to the Recorder's Office at 902-454-7811 to coordinate transportation, accommodations, and other necessary arrangements, which are generally finalized one to two weeks prior to the appointment.

The first visit to either Hospital is usually a clinic visit where one doctor will see the child. This visit could be for as little as 15 minutes; however, the doctor will have spent time preparing for this visit by reviewing previous treatment information and x-rays.

CONFIDENTIALITY

All medical information is managed professionally in compliance with PIPETA, ensuring that patient data remains confidential and is exclusively utilized by the hospital's professional team.

TRANSPORTATION

A parent / legal guardian must always accompany the child.

Airline:

Airline tickets will be purchased through the Philae Shriners' Office. These tickets are automatically charged to a Diners Club enRoute (Mastercard) account with only the Recorder's Office having authorization to use this account. Airline tickets will be emailed to the families.

When arriving by plane, the family will be met by a Shriner at either the Boston or Montreal airport. . In Montreal, the family will meet a Shriner at the Tim Hortons near the luggage claim area in the airport.

The Recorder's Office is to be advised when requesting the flight if your child has an electric wheelchair with a wet cell battery. Wet cell batteries are considered "dangerous goods" and must be packaged accordingly. If not advised in advance transportation may be held up at the airport filling out the paperwork.

In Montreal, if there is no Shriner available to meet the family, they should take a taxi to the planned destination. This will cost approximately \$45.00 which will be reimbursed by Social Services at the Hospital upon presentation of a receipt. Should the flight be delayed or cancelled, the family must call 1-800-361-7256 immediately to advise. Return flights are to be booked in advance and if they need to be changed, the Patient Services secretary should be advised as soon as possible. Stretcher cases are always booked by the Hospital because of medical components.

Car Transportation:

Parents sometimes wish to bring additional family members to Montreal for a clinic visit to tour the hospital and observe the facilities and treatment processes. It is essential for families to contact the Recorder's Office in advance to arrange for transportation. Philae Shriners will reimburse \$0.35 per kilometer for fuel based on the appropriate distance, which is approximately 2,700 kilometers for a round trip from Halifax and 3,150 kilometers from Sydney, among others. Additionally, Philae Shriners will cover the cost of one night's accommodation in Montreal and one night on the return journey at economy rates, with a maximum limit of \$150.00 per night. The Temple will also provide up to \$80.00 for meals, while Shriners Hospital will offer a meal allowance of \$40.00 for the day of the clinic. To receive reimbursement, original receipts must be submitted.

Meals:

The following meal rates have been established and are the maximum that will be paid:

For out-patients (clinic visit and hotel stays):

\$20.00 per day for one adult;

\$20.00 per day for a child.

For in-patients (when child is admitted):

\$20.00 per day for one parent.

Philae Shriners Office 902-454-7811 shriners@eastlink.ca